

City of Evans Youth Sports Program

Volunteer Application

We appreciate your interest in volunteering for our community. In order to ensure that we select the most qualified volunteers for our programs AND to ensure the safety of our children and adults participating in these programs, we request that you complete this volunteer application.

Have you volunteered to be a City of Evans youth sports coach within the past two years? Yes No
If no - please complete all sections. If yes - please only complete "All Coaches" sections.

Information <i>(All Coaches)</i>
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Full Name	Cell Phone Number ()	If you would prefer text updates, cell phone provider (AT&T, Verizon, etc) _____
Street Address	City, State, Zip Code	E-Mail Address
What sport are you interested in coaching?	Age Group	Will your child/family member be on the team? Yes No Name: _____
		Will you be the head or assistant coach? Please circle one. Head coach- Do you have an assistant coach in mind? _____ Assistant coach- Who is your head coach? _____

Practice Availability:

Time(s)

Day(s) of Week

1st Choice _____

2nd Choice _____

Volunteer Experience <i>(New City of Evans Coaches Only)</i>
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Please note approximate dates, types, and places of experience:

EMERGENCY CONTACT INFORMATION*(New City of Evans Coaches Only)*

Contact Name:

Relationship:

Street Address, City, State, Zip Code:

Primary Telephone Number:

()

Secondary Telephone Number:

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BACKGROUND*(All Coaches)*

Have you ever been charged with a crime that resulted in plea of guilty, no contest, deferred judgment, deferred prosecution or conviction of any law violation (except minor traffic violations)?

YES

NO

If Yes, list for each conviction: (1) date of offense; (2) charge; (3) jurisdiction; (4) court name and (5) disposition.

Have you ever been involved in an incident involving child/elder abuse or neglect? YES NO

If YES please explain:

RELEASE AUTHORIZATION*(All Coaches)*

In connection with my application for volunteering, I understand and authorize the City of Evans and Southeastern Security Consultants to obtain information regarding myself. This includes the following:

- Employment records/ Employers references
- Criminal background records/information
- Criminal background check/fingerprint
- Driver's license check
- Automobile insurance check
- Training/experience
- Personal references
- Addresses

I the undersigned, authorize this information to be obtained either in writing or via telephone in connection with my volunteer application. Any person, firm or organization providing information or records in accordance with this authorization is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with the organization's guidelines.

Print Full Name

Signature

Date

City of Evans
Volunteer Youth Coaching Contract
(All Coaches)

I understand that my responsibilities as a volunteer youth coach are of great importance and that my actions have the potential to significantly influence the young athletes whom I coach. Therefore, I promise to uphold the following rights of young athletes to the best of my ability:

1. The right to participate in sports.
2. The right to participate at a level appropriate to each child's maturity and ability level.
3. The right to receive qualified adult leadership.
4. The right to play as a child and not as an adult.
5. The right to share in the leadership and decision-making of their sport.
6. The right to participate in a safe and healthy environment.
7. The right to properly prepare for participation in sports.
8. The right to an equal opportunity to strive for success.
9. The right to be treated with dignity.
10. The right to have fun in sports.

**I also promise to conduct myself in accordance with the
Code of Ethics for Coaches as given below:**

1. I will treat each player, opposing coach, official, parent and administrator with respect and dignity.
2. I will do my best to learn the fundamental skills, teaching and evaluation techniques, and strategies of my sport.
3. I will become thoroughly familiar with the rules of my sport.
4. I will become familiar with the objectives of the youth sports program with which I am affiliated. And I will strive to achieve these objectives and communicate them to my players and their parents.
5. I will uphold the authority of the officials who are assigned to my sport, and I will assist them, in every way, to conduct fair and impartial games.
6. I will learn the strengths and weaknesses of my players so that I might place them into situations where they have a maximum opportunity to achieve success.
7. I will conduct my practices and games so all players have an opportunity to improve their skills through active participation.
8. I will communicate to my players and their parents the rights and responsibilities of individuals on our team.
9. I will protect the health and safety of my players by insisting that all the activities under my control are conducted for their psychological and physiological welfare, rather than for the vicarious interests of adults.
10. I will adhere to all Evans Recreation Department policies and procedures.
11. I will attend or send a team representative to attend any and all program meetings.

With my signature, which I voluntarily affix to this contract, I acknowledge that I have read, understand, and will do my best to fulfill the promises made herein.

Sport

Signature of Coach

Date

4.34 Background Screening

All volunteer coaches are required to pass a background check prior to the start of the season. Returning coaches will be screened every calendar year. Individuals found to be guilty at **any** time of the following crimes will not be accepted for either head or assistant coaching positions within the department.

1. Guilty means the individual was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by the court's finding of guilty, regardless of whether there was an adjudication of guilt (conviction) or a withholding of guilt. This policy does not apply if criminal charges resulted in acquittal or dismissal. Any pending charges will be taken on a case by case basis.

- Aggravated assault, aggravated battery, murder, attempted murder, robbery, attempted robbery, or other felonies involving extreme violence.
- Sex offenses such as sexual battery, attempted sexual battery, lewd or lascivious acts, soliciting lewd acts, indecent exposure, or any other crime of a sexual nature.
- Crimes involving obscenity or pornography.
- Extortion, kidnapping and attempted kidnapping.
- Manslaughter and vehicular homicide.
- Sale or distribution of a controlled substance.
- Any crime against children.

2. An individual found to be guilty of the following crimes within the past 10 years immediately preceding his/her coaching application will not be accepted.

- Felony involving possession or use of a controlled substance.
- Burglary
- Felony possession of a concealed firearm or weapon.
- Felony assault or felony battery, such as assault or battery of a teacher or law enforcement officer.
- Forgery or uttering a forged instrument.
- Prostitution or solicitation of prostitution.

3. An individual found to be guilty of the following crimes within the past 5 years immediately preceding his/her coaching application will not be accepted.

- Misdemeanor possession of a controlled substance or drug paraphernalia.
- Misdemeanor possession of a concealed weapon.
- Assault or battery.
- Resisting arrest with violence.
- Felony domestic violence.

4. Individuals found guilty of the following crimes will be considered on a case by case basis.

- Driving while under the influence of alcohol or a controlled substance (one incident only. If more than one must show proof of rehabilitation).
- Sale or delivery of an alcoholic beverage to a minor.
- Other criminal traffic offenses.
- Issuing a worthless check.
- Disorderly conduct or disorderly intoxication.
- Petty theft.
- Misdemeanor domestic violence.
- Multiple crimes.
- Other crimes not listed above.

Should a coaching applicant have been found guilty of any of the crimes listed in 1-4 above, **prior to the time period noted (if any)**, their application will be considered on a case by case basis. The Recreation Director and Recreation Coordinators **may** consider accepting the coach after careful consideration is granted regarding the nature of the offense, the rehabilitation of the individual, the nature of the offense as it relates to the volunteer position being applied for and the risk to children. Under no circumstances will the coach be considered if the crime was one against children, involved violence, or was a sexual offense. Felony convictions of any nature will be viewed with extreme caution. Misdemeanor convictions, particularly when remote in time, may be viewed with less caution, particularly where the applicant's conduct since the conviction indicates rehabilitation and lack of risk to children. Fraud or theft convictions may prevent the volunteer from any positions regarding handling money or property of the Department. Should the background check indicate that a volunteer has criminal charges of any nature pending, the volunteer will be considered on a case by case basis and may be rejected until there is a resolution of the charges. Should an approved volunteer subsequently have any criminal charges brought against him/her during their term of service to the Department, they will be required to disclose the nature of the charges to the Recreation Director and Recreation Coordinators, and voluntarily terminate their coaching duties until a determination is made by the Recreation Department regarding the effect of the pending charges on the volunteer's functions within the league. The Background Check Sub-Committee will consist of the Recreation Director, Recreation Coordinators and the Police Chief.

BACKGROUND CHECK

(All Coaches)

CONFIDENTIAL

Background Check Authorization

Print Name: _____
(First) (Middle) (Last)

Former Name(s) and Dates Used: _____

Current Address Since:

(Mo/Yr)	(Street)	(City)	(Zip/State)
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Previous Address From: _____
(Mo/Yr) (Street) (City) (Zip/State)

Previous Address From: _____
(Mo/Yr) (Street) (City) (Zip/State)

Social Security Number: _____ DOB: _____

Telephone Number: _____

Drivers License Number/State: _____

The information contained in this application is correct to the best of my knowledge. I hereby authorize the City of Evans and its designated agents and representatives to conduct a comprehensive review of my background causing a consumer report and/or an investigative consumer report to be generated for employment and/or volunteer purposes. I understand that the scope of the consumer report/ investigative consumer report may include, but is not limited to the following areas: verification of social security number; current and previous residences; and criminal history records from any criminal justice agency in any or all federal, state, county jurisdictions; driving records, birth records, and any other public records.

I further authorize any individual, company, firm, corporation, or public agency to divulge any and all information, verbal or written, pertaining to me, to the City of Evans or its agents. I further authorize the complete release of any records or data pertaining to me which the individual, company, firm, corporation, or public agency may have, to include information or data received from other sources.

The City of Evans and its designated agents and representatives shall maintain all information received from this authorization in a confidential manner in order to protect the applicants personal information, including, but not limited to, addresses, social security numbers, and dates of birth.

Signature: _____ Date: _____

Notice to California, Minnesota and Oklahoma Residents:

Please check the box below if you wish to receive a copy of a consumer report that is requested.

☐ I wish to receive a copy of any Background Check Report on me that is requested.